

## The Constitution of the Eastern Kentucky University African/ African-American Studies Club

### Article I – Organizational Name

**Section 1.** The student organizational name shall be the “African/ African American Studies Club” or for short the “AFA Club.”

**Section 2.** The organizational name must be placed on all official documents. This includes fliers, minutes, attendance, budget etc.

### Article II – Mission Statement

**Section 1.** As members of the African/ African American Studies Club at Eastern Kentucky University, we believe diversity on college campuses is important. The African/ African American Studies Club work to address issues of diversity as well as being a voice to bring awareness and positive change within the Eastern Kentucky University community.

### Article III – Purpose

**Section 1.** The purpose of the African/ African-American Studies Club is to positively promote and provide an education of diversity, unity and encouragement among all students attending Eastern Kentucky University.

**Section 2.** The African/ African American Studies Club is dedicated to celebrating all ethnicities and cultures with African and African American history, issues, and culture acting as the organization’s area of focus.

**Section 3.** The African/ African American Studies Club will strive to maintain an environment of perpetual learning, acceptance, encouragement, success, and recreation.

**Section 4.** To provide opportunities for Eastern Kentucky University students to address problems of diversity

### Article IV – Membership

**Section 1** – Members are recognized as students of Eastern Kentucky University who pay their dues. All members are expected to attend meetings, and assist in the planning and organizing of events.

**Section 2** – Members will receive African/ African American Studies memorabilia. Dues must have been received and recorded by the treasurer before memorabilia is received.

**Section 3** – Members may be reimbursed for their spending towards the club if applicable. A receipt of purchases must be submitted to receive reimbursement. The President, Vice President and Treasurer must approve all reimbursements.

### Article V – Dues

**Section 1** – The price for membership into the club (dues) shall be discussed and established during the first officer meeting of the fall semester.

**Section 2** – Membership dues may be divided by semester or year. If by semester, officers shall decide on a collection date for all dues. The date set is recommended to be near the halfway mark of the semester. If by year, all dues must be collected by the final meeting of the fall semester.

**Section 3** – Dues are collected to ensure a member’s dedication to the club and act as a financial basis for the club. All dues collected by the club must be used for the club. No money from the club may be used for purposes outside of AFA unless approved by the AFA Club Advisor and African/ African American Studies Program Director.

## **Article VI – Executive Board**

**Section 1.** The Executive Board (officers) of the club shall be President, Vice President, Secretary, Treasurer, two Event Coordinators, and Historian.

**Section 2.** The Executive Board is ranked in the order presented in section 1. However, all officers retain a specific importance to the club and will work collectively to achieve both the mission and purpose of the club.

**Section 3.** Each candidate for an Executive Board position must have a cumulative GPA of 2.5. Officers shall be elected by the members of the club and current officers with all votes being equal. Elections will take place at a regular meeting in April. Votes will be collected and counted by the advisor. Votes may be collected from members who are not able to attend the election.

**Section 4.** Officer terms shall last one full school year. Newly elected officers shall begin their term after the last day of the spring semester.

**Section 5.** The President shall act as an overseer of all things done within the club. The President shall organize and conduct both the Executive Board meeting and regular meeting. The President shall see that duties and assignments are done efficiently. The President shall assist in the planning and coordinating of events when needed. The President is expected to attend all AFA Club meetings and sponsored events if feasible. The President shall inform the Adviser and Officers of any changes or concerns. In the case of a dismissal of an officer during term, the President may appoint a willing and capable member or officer to the vacant position. If no such person is available, then the President shall adopt their duties. The President shall not solely have the power to dismiss an Officer from their position.

**Section 6.** In the case of an absence of the President at an Executive Board meeting or regular meeting, the Vice President shall take on the duties as president for that meeting. The Vice President shall assist the President in organizing and conducting meetings when needed. The Vice President shall assist in the planning and coordinating of events when needed. The Vice President is expected to attend all AFA Club meetings and sponsored events if feasible. In the case of the Presidents dismissal during term the Vice President shall act as President through

the duration of their term. In the case of the dismissal of both the President and Vice President a re-election shall take place at the next scheduled meeting organized by the Advisor.

**Section 7.** The Secretary shall act as note taker in both Executive Board and regular meetings. The Secretary shall take attendance at each meeting. The Secretary shall provide the President and Historian a typed copy of the minutes and attendance from the meeting with the date and time of the meeting included. The Secretary shall assist in the planning and coordinating of an event when needed. The Secretary is expected to attend all AFA Club meetings and sponsored events if feasible.

**Section 8.** The Treasurer will manage money and document expenses, profits, dues and any other changes in the budget. The Treasurer shall provide a typed copy all documents to the President. The Treasurer shall assist in the planning and coordinating of an event when needed. The Treasurer is expected to attend all AFA Club meetings and sponsored events if feasible.

**Section 9.** The Event Coordinators shall act as leaders in planning and coordinating events. The Event coordinators may appoint a committee of willing and capable club members to assist them in planning and coordinating events. The Event Coordinators may appoint a chair of a committee if needed. The Event Coordinators are expected to involve all willing members in a part of planning and coordinating of events. The Event Coordinators are expected to set times to plan and coordinate events outside of both Executive Board and regular meetings. The Event Coordinators are expected to attend all AFA Club meetings and sponsored events if feasible.

**Section 10.** The Historian shall efficiently organize all paper documents for official record. The Historian shall take photos at all events if feasible and may take photos at both Office and regular meetings. The Historian shall type a short summary of what the event was, the amount of people who attended and how successful it was. The Historian shall assist in the planning and coordinating of an event when needed. The Historian is expected to attend all AFA Club meetings and sponsored events if feasible.

**Section 11.** An Executive Board member may be terminated due to the following reasons:

- Habitual failure to complete officer duties
- Charge of a felony
- Failure to maintain a 2.5 cumulative grade point average.
- Theft of any kind related to the AFA Club or AFA Club activities.

**Section 12.** The termination an officer shall not be voted on until that officer is first warned of the possibility of being dismissed. The termination of an officer is voted on by the Executive Board members. To terminate an officer there must be at least a majority of five of the seven votes for the termination of an officer.

**Section 13.** Separate positions such as Parliamentarian, Sergeant at Arms, or communications director may be added as positions outside of the Executive Board if needed. A constitutional Amendment will be needed to add these positions to the Executive Board.

## **Article VII – Election Process**

**Section 1.** The Executive Board (officers) election process shall begin with at least four general meetings left in the semester. In the first of the four meetings those who show interest in a position shall prepare for why they should hold a specific officer position. In the second of the four meetings those running for a executive position shall present why they should be elected by the members and the members shall then vote and be collected by the advisor of the AFA Club. At the third of the four meetings the results shall be announced. In the last meeting of the four meetings the Executive board shall discuss plans for the upcoming semester with the AFA Club members.

**Section 2.** To run for an officer position that person must already be a member of the AFA Club. Each person may run for a maximum of two positions. Each member may hold a maximum of two executive positions with the exception of President and Vice President. The member elected President may only hold the position of President. The member elected Vice President may only hold the position of Vice President. A person holding two positions shall hold only one vote.